TWELFTH MEETING OF PARTNERS OF THE EAST ASIAN – AUSTRALASIAN FLYWAY PARTNERSHIP
Cebu, Philippines, 8-14 November 2025

Decision 7

Rules of Procedure for the Sessions of the Meeting of Partners

Submitted by Management Committee

Summary

The Rules of Procedure for Sessions of the Meeting of Partners were first adopted at MOP9 in 2017. As part of the governance harmonisation review, Management Committee reviewed the Rules of Procedure to identify any areas for improvement and possible amendment. Management Committee identified a small number of potential improvements and Partners were consulted on the proposed amendments in mid-2024. Partners were also invited to suggest further areas of improvement. Management Committee reviewed all input that was provided and endorsed the proposed amendments at Attachment A for consideration at MOP12.

In accordance with Rule 53 of the Rules of Procedure, amendments to the Rules shall be adopted by consensus by the Meeting of the Partners.

Partners are invited to review and adopt proposed amendments outlined at Attachment A.

Background

1. The Rules of Procedure for Sessions of the Meeting of Partners were adopted at MOP9 in 2017. The Rules of Procedure have not been reviewed or amended since adoption.
2. The Rules of Procedure set out the framework for the Meeting of Partners including:
    a. notification of place and timing of the meeting;
    b. agenda setting;
    c. document submission deadlines;
    d. Partner representation and the participation of observers;
    e. conduct of meeting business;
    f. the role of the Secretariat; and
    g. voting provisions.

3. Amendments to the Rules of Procedure can be made by consensus at any Meeting of Partners.
4. On behalf of Partners, the Management Committee reviewed and discussed the Terms of Reference at its meetings on 6 July 2023 and 15 November 2023. Management Committee members identified a small number of issues and potential amendments to improve clarity. The vast majority of the Rules remain unchanged.
5. On behalf of the Management Committee, the Chair circulated proposed amendments to the Rules of Procedure on 5 August 2024 to all Partners and invited comments by 30 September 2024.
6. The Chair hosted a webinar on 5 September to support consultation and seek views on the proposed amendments or to address points of clarification.
7. One Partner attended the webinar (Wild Bird Society of Japan). No written comments were submitted by the close of the consultation period.
8. In summary, there were no additional comments received on the proposed amendments to the Rules of Procedure.
9. The revised Rules of Procedure is at Attachment A.
10. Partners are invited to review the revised Rules of Procedure and provide any final comments.

Decision:

- That Partners approve the proposed amendments to the Rules of Procedure for Sessions of the Meeting of Partners.